

# LOUISIANA ASSOCIATION OF SECRETARIES TO CHIEFS OF POLICE

## Spring General Business Meeting Agenda – April 24, 2026

Time: 10:00 AM–12:00 PM | Location: Monroe, LA | Presiding: President Kecia Hamilton

### AGENDA

#### **I. Meeting Called to Order**

- A. Call to Order – President Kecia Hamilton
- B. Pledge of Allegiance
- C. Prayer
- D. Welcome (President/Dignitaries)
- E. Acknowledgment of Special Guest(s)
- F. Special Presentations (Nonprofit & Scholarship; any retirees)
- G. Swearing-in of Executive Board (2026–2027)

#### **II. Business Session**

- A. Approval of Minutes – Fall 2025 (distributed via email and website)
- B. Treasurer’s Report – Fall 2025 (distributed via email and website)
  1. CD Report – Report and discussion
  2. Flower Retirement Fund – Report and discussion
- C. Committee Reports
  1. Ways & Means
    - a. 2026 Fall 50/50 Sale – Update
    - b. Chocolate Fundraiser – Update
    - c. Popcorn Fundraiser – Update
  2. Membership – Total
  3. Scholarship – Discussion of Fall Linda Durr Memorial Scholarship Details and Logo for applications and announcements.
  4. Publicity/Historian
  5. Retirement/Legislation

#### **III. Old Business**

- A. Secretary Pay – Annual April review
- B. CPA Update
- C. Approval of Policy Manual Updates – Previously tabled

#### **IV. New Business**

- A. Comments, Suggestions, or Concerns

#### **V. Pass the Gavel**

- A. 2026 Fall Conference Location Discussion

Adjournment