

# Louisiana Association of Secretaries to Chiefs of Police

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*April 11, 2025, Plaquemine, LA | Spring Conference Business Meeting Minutes*

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## Board Members in Attendance

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President Mary Walls; Vice President Kecia Hamilton; 2<sup>nd</sup> Vice President Tina Landry; Sgt. At Arms Ashley Borner; Financial Officer Stephanie Bercegeay and Secretary/Treasurer Sandy Harbison.

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## Pledge of Allegiance/Prayer

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Pledge of Allegiance and prayer was led by Sgt. At Arms Ashley Borner.

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## Host Welcome

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President Walls welcomed everyone and named her sponsors and advised the membership she will try to continue to obtain sponsorships because she was unable to collect much before conference.

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## Introduction of New Members

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New Member Ceremony was held after conference registration on Wednesday. Our new members are Calandra Wilson of New Roads PD; Maria Small of Plaquemine PD; Kristina Bergeron of Ball PD and Anita Williams of Grand Coteau PD (who was unable to be present for ceremony but did attend conference).

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## Special Presentations

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President Walls presented the Vera Thomasee/Pat Landry Scholarship to this year's recipient, Cameron Fontenot. Cameron is the son of LASCP member Ashley Borner.

The non-profit donation was presented to "*We Are The Difference*" local of Plaquemine and representing the group was Rhonda Harrell.

Sandy Harbison then presented a LASCP blanket to retired member Barbara Delaney who retired in 2023.

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## Minutes/Finance Report

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A motion was made to dispense with the reading of the minutes from Fall Conference 2024 by Nell Pepitone and 2<sup>nd</sup> by Shelly Bergeron. All were in favor, motion passed.

Finance Reports for the checking and savings accounts were emailed prior to the conference. President Walls asked if there were any questions, comments, or concerns with the reports. A motion was made by Laura Kent and a 2<sup>nd</sup> was made by Nell Pepitone to accept the finance reports. All were in favor and motion passed.

The Financial Officer and Treasurer reported next renewal will be June 13, 2026 for the CD. All monies were deposited back into the CD on renewal which was for 12 months.

The Flower -Retiree Fund report was emailed and posted to the password protected area of the website prior to the conference. The only expense since the last report was flowers for Linda Durr's funeral. Report will remain on the website until a new report is needed.

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## Committee Reports

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- **Ways and Means** – Chairwoman Kecia Hamilton – brought to the membership that the Chiefs of Police do not like the fact that the 50/50 raffle may be won by someone other than a chief at the conference, so we need to decide how we will move forward since we will no longer combined our 50/50 and theirs. After a discussion it was decided by LASCP membership present to have a 50/50 raffle sponsored by LASCP. The membership voted to receive tickets now and once the date of the Fall Conference is decided we will start selling tickets and have the drawing at the Fall Conference in Oakdale.
- **Membership** – Ashley Borner reported that we currently have 94 members with 69 being working secretaries/clerks, 25 retired members and three honorary members.
- **Scholarship** – President Walls did not have anything further since we just presented the scholarship.
- **Publicity/Historian Reports** – Chairwoman Sandy Harbison shared with the members that she has made folders with links which will be posted in the Facebook group for easy access under the feature tab. Members will be able to locate a member by town or by first name. Sandy also reminded everyone that we have links on the website to fill out a suggestion form as to what you would like to see at future conferences.
- **Legislative** – Chairwoman Tina Landry had nothing to report at this time.
- **Retirement** – Chairwoman Beverly Stewart reported on current bills that Legislature have been and are currently being considered. The main bills being tracked concern DROP participation and federal bill on the Windfall Elimination Provision. She stated that further updates can always be accessed on either the LA Legislature page or at [MPERS Municipal Police Employees Retirement System \(lampers.org\)](http://lampers.org).

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## Old Business

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- **Current Secretary Pay** – renewal of secretary pay of \$500 a month, A motion was made by Laura Kent to renewal plan and continue paying Sandy Harbison \$500 a month for the services that she performs for LASCP. Motion was 2<sup>nd</sup> by Shelly Bergeron and all were in favor, no opposed. Motion passed until April 2026.
- **Update the wording of Policy Manual** – This was tabled due to the misplaced information by Sandy. Item will be brought back up in the Fall.
- **CPA** - Still looking for a CPA for the organization, if anyone knows of someone, please forward information to Sandy. Filing of the 990 card has been done for this year.
- **Final decision for the memorial table moving forward** - Tina Landry brought up that we now have the memorial slide show on the digital photo frame and it is updated and looks great. A motion was made by Danielle Mitchel to only use the digital frame for ease of carrying it around and storing it. Motion was 2<sup>nd</sup> by Laura Kent. All in favor the motion passed.

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## New Business

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- **New Business** – There was no new business to discuss.

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## Floor Open for Discussion from Membership

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- **Floor was open for discussion** – Tina Landry brought up that she will be starting a luncheon for secretaries in her area to try and meet more than twice a year. Many members were interested and agreed with the idea.  
Sandy Harbison brought up that it was brought to the attention of the Board that there were members that were rude on a few occasions to public during conference event. She mention that as women we should show respect for LASCP, the public and especially fellow law enforcement officers and our Chiefs. Be kind.

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## Election of Officers - held on Thursday April 10, 2025

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- **Sgt at Arms** – Sherry Clark, Eunice PD was nominated by Beverly Stewart for the position of Sgt at Arms and accepted. There were no other nominations and the nomination was accepted. Voting conducted and all were in favor.
- **2<sup>nd</sup> Vice President** – Ashley Borner, Greenwood PD was nominated for the position of 2<sup>nd</sup> Vice President and accepted. There were no other nominations and the nomination was accepted. All were in favor during vote.
- **1<sup>st</sup> Vice President** – Tina Landry, Scott PD was nominated for the position of 1st Vice President and accepted. There were no other nominations and the nomination was accepted. All voted in favor.
- **President** – Kecia Hamilton, Monroe PD was nominated for the position of President and accepted. There were no other nominations and the nomination was accepted. Vote resulted with all in favor.

The swearing in of the officers were officiated by Chief of Plaquemine Police Department, Stephen Engolio.

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## Fall Conference – 2025

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New President Hamilton presented outgoing President Walls a plaque of appreciation for her service to LASCP. Incoming President then asked for a volunteer to host the Fall Conference. Rita Thomas and Lorrie Johnson of Fenton and Oakdale Police Department respectively volunteered and will host.

*Minutes taken and prepared by Sandy Harbison*